



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

19 September 2025

DIVISION MEMORANDUM
No. 656 s. 2025

DIVISION TULAY NEWSLETTER PRODUCTION FOR OCTOBER ISSUE

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned


1. In line with the division's initiative to share information and promote best practices, the **Division Tulay Newsletter Team** is gearing up for its October Issue production on the following dates:
 - a. Writing Phase: September 23, 2025;
 - b. Editing Phase: September 25, 2025;
 - c. Layout and Design Phase: September 26, 2025; and
 - d. Printing Phase: September 30, 2025
2. Participants will also engage in a range of activities, including:
 - a. Data Gathering (Conducting interviews and research);
 - b. Visual Documentation (Participating in photoshoots); and
 - c. Content Creation (Layouting and editing) in various schools and venues in SDO Tayabas City.
3. Health and Safety Protocols shall be observed throughout the activity.
4. Prior to the production, there will be an online meeting via Google Meet: <https://meet.google.com/vve-tzjw-ehc> on **September 22, 2025 at 3:00 P.M.**
5. Attached is the said List of writers, editors, layout artist and printing team.
6. Transportation of participants and other expenses relative to the conduct of the activity shall be charged to local funds and other support funds.
7. For further details, please contact **Luzviminda Cynthia Richelle F. Quintero**, Division Information Officer (DIO), through CID Tel. No. (042) 785 9615 local 107 or email: luzvimindacynthiarichelle.quintero@deped.gov.ph.

8. Immediate and widest dissemination of this Memorandum is desired.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:


EDWIN R. RODRIGUEZ
Chief Education Supervisor – CID
Officer-in-Charge

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

DIVISION NEWSLETTER

CID-division tulay newsletter production for october issue
CIDG59EH-002151/September 19, 2025

Enclosure 1

DIVISION TULAY NEWSLETTER PRODUCTION TEAM FOR OCTOBER ISSUE

NO.	NAME	SCHOOL/ UNIT	PRODUCTION DATE
	WRITER - EDITOR		
1	Josephine C. Villaverde	Buenaventura Alandy NHS	September 25, 2025
2	Shierley Q. Olar	Buenaventura Alandy NHS	
	LAYOUT ARTIST		
3	Jeric Mirandilla	Luis Palad Integrated HS	September 26, 2025
	WRITER		
4	Abegail Zagala	East Palale ES	September 23, 2025
5	John Menard Lavadia	Alsam Integrated School	
6	Syrelle Banagan	Buenaventura Alandy NHS	
7	Princess Subeldia	Tayabas East CS	
8	Marianne Q. Padua	Pandakake Integrated School	
9	Angelica Y. Ranillo	Tayabas East Central School	
10	Gee Ann Joy R. Cabuyao	Luis Palad Integrated HS	
11	Shiela May Balamban	Froilan E. Lopez ES	
12	Joel M. Bregondo	Tayabas City NHS	
13	Kristine Plasuelo	West Palale ES	
14	Jollie Anne M. Manalon	Froilan E. Lopez ES	
15	Monica Z. Lagrazon		
	PRINTING TEAM		
15	Adrian R. Aguirre	Pandakake IS/ CID	September 30 - October 1, 2025
16	Mary Margret C. Quesea	Curriculum ID	
17	Jessica S. Fortuny	Curriculum ID	
18	Erison D. Albis	Curriculum ID	